

COVID 19 RISK ASSESSMENT FOR FISHERGATE POSTERN TOWER

Compiled by BH, AF, MH, PH

	What is the additional hazard due to Covid 19?	Who could be at risk?	Level of seriousness	Like-lihood	What additional action needed to mitigate the threat?	Action by whom?
1	<p>Virus infection may be passed from visitors to each other, to volunteers, or from volunteers to visitors in two ways:</p> <ul style="list-style-type: none"> a) Via aerosol transmission b) Via contacting infected surfaces. 	Volunteers and visitors	H	M	<p>Opening hours restricted to 3 hours only initially.</p> <p>Visitors briefed to maintain social distance of 2 metres at all times between different groups of visitors and between visitors and volunteers.</p> <p>The number of groups/households allowed in at any one time to be restricted to 4 or a maximum of 16 individuals.</p> <p>Visitors waiting to go in required to queue 2 metres apart around the base of the tower to the right when facing the door. Distance markings to be displayed on the pavement to guide visitors.</p> <p>Hand sanitiser and kitchen roll to be placed on a table outside the door of the tower, together with a large bin with removable liner for discarded paper/wipes. All visitors required to wash hands with sanitising liquid</p>	Visitors and volunteers

				<p>before entry.</p> <p>All visitors briefed that once inside the tower they should keep 2 metres apart from other groups, and to call up and down the stairs to ensure that there is no-one already on the stairs coming in the opposite direction.</p> <p>Donations bucket to be outside the door, not on the ground floor. Any cash donations to be left untouched for 14 days. Donations by card payment offered as an alternative. Card reader to be sanitised after each use.</p> <p>Reduction in the number of volunteers to a minimum (two or three: one outside the front door doing the briefing, marshalling and supervising the hand sanitising, one on the top floor for safety, one optional on the first or second floor supervising the use of the stairs).</p> <p>All volunteers to be provided with face-masks. Visitors will not be required to wear a face-mask, but for those wishing to do so, there will be a supply of masks available at the door for a donation.</p> <p>Signs explaining these procedures in clear terms to be displayed outside and inside the tower.</p>	
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2	Risk that in the case of a first aid emergency, there will be fewer volunteers around to assist.	Visitors	M	L	Warning to visitors on the web and at the door that the level of first aid support is lower than usual.	Volunteers and FoYW
3	That volunteers who are vulnerable are exposed to undue risk.	Volunteers	H	L	Volunteers who are vulnerable (e.g. over 70, and/or with an underlying ill-health issue) to be recommended not to attend.	Volunteers
4	That in practice the envisaged mitigation measures appear not to be working adequately.	Volunteers and visitors	H	L	Preparedness to close if risks appear too high.	Volunteers
5	Potential visitors who search the website for information are not aware of the special measures required.	Visitors	L	L	Publish a statement on the FoYW website explaining the special measures outlined in this document, plus the statement "PLEASE DO NOT VISIT THE TOWER IF YOU OR ANYONE IN YOUR HOUSEHOLD HAS TESTED POSITIVE OR DEVELOPED SYMPTOMS OF COVID 19 IN THE LAST 14 DAYS".	FoYW