



## Friends of York Walls data protection policy

- By becoming a 'Friend' you consent your name and email address to be added to our mailing list.
- Only those who put together our electronic newsletter and other (occasional) email communications are given access to your details.
- We will not disclose your personal information to any other party, except where we are legally required to do so.
- Your contact details will be entered into the Mailchimp App.
- We also store your details on the 'friendsofyorkwalls@gmail' Contacts, within our Google account, which is password-protected.
- If/when we need to download the data from our Google Contacts on to a spreadsheet or database, it will be kept within Google Drive or stored in password protected files.
- Both Google and MailChimp subscribe to the EU-US Privacy Shield, meaning that they have adopted work practices that are approved by the EU in relation to data protection.
- Friends who are part of the "Sponsor a Stone" project have given consent for their names and optional message to be entered into the online [Book of Sponsors](#) and online availability grids, as well as in the physical book, which is usually on display at Fishergate Postern Tower.
- Any online or paper application forms used for application to "Sponsor a Stone" are used purely to enable the administration of the scheme. Any contact details supplied are used to respond to the application, and are then held in a secure database to allow for the efficient management of the allocated stones and their sponsors. This information is password protected and held on a secure server. It is not used for any other purpose. If you have ever Sponsored a Stone and wish to be removed from the sponsors records then please send a request to [stones@yorkwalls.org.uk](mailto:stones@yorkwalls.org.uk).